



JUNE 7, 2021 BOARD MEETING

06/07/2021 [08:00 PM]

1. Opening Meeting and Guidelines for the June 7, 2021 Virtual Board Meeting

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the June 7, 2021 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the June 7, 2021 Board Agenda.

2. Call to Order (President Swanson)

3. Pledge to the Flag

4. Approval of Minutes

Approval of the May 17, 2021, Regular Board Meeting Minutes, the May 17, 2021 and the Committee of the Whole Meeting Minutes.

5. Student/Staff Recognition and Board Reports - No Student Report

6. Financial Reports

6.a. Payments of Bills

General Fund		
Procurement Card	\$	20,294.81
Checks/ACH/Wires	\$	2,118,065.46
Capital Projects Reserve Fund	\$	32,822.80
Cafeteria Fund	\$	611.45
Student Activities	\$	<u>11,165.34</u>
Total	\$	2,182,959.86

Motion to approve the Payments of Bills, as presented.

7. Reading of Correspondence

8. Recognition of Visitors

9. Public Comment Period

10. Old Business

11. New Business

12. Personnel Items - Actions Items

12.a. Resignation High School Learning Support - Ms. Cecilia Warthin

Ms. Cecilia Warthin has submitted her letter of resignation for the position of High School Learning Support Teacher effective June 11, 2021.

The administration recommends the Board of School Directors approve Ms. Warthin's resignation as presented.

12.b. Recommended Approval of Classified Transfer

As per Board Policies 3850.1-3850.4, the administration will transfer the classified employee whose name is listed below:

Mrs. Katelyn Minnich transfer from Administrative Assistant to the High School Principal to Administrative Assistant for PIMS/Child Accounting. Mrs. Minnich will be placed on level B-14 within the Classified Agreement for the 2021-2022 school year.

The administration recommends the Board of School Directors approve the transfer of the individual listed above as presented.

12.c. Resignation - Girls' Soccer Coach

Ms. Jessica Sprecher has submitted her resignation for the position of Middle School Girls' Soccer Coach for the upcoming 2021-2022 season.

The administration recommends the Board of School Directors approve Ms. Sprecher's resignation as presented.

12.d. Recommended Approval for High School Principal - Mr. Jason Shover

Education:

Shippensburg University - Education Administration K-12 (Master's Degree)

Experience:

Mechanicsburg Area School District, Assistant Principal

The administration recommends the Board of School Directors appoint Mr. Jason Shover to serve as High School Principal, replacing Mr. Bill August who has transferred. Mr. Shover will begin in the position of Big Spring High School Principal effective July 1, 2021 and his compensation for this position should be established at \$106,000.00 for the 2021-2022 school year, per the Act 93 Agreement.

12.e. Recommended Approval for a High School Learning Support Teacher - Ms. Jessica Kindon

Education:

Wilson College - Special Education PK-8 (Master's Degree)

Experience:

Big Spring School District - Long-term substitute teacher for elementary learning support at Mt. Rock Elementary School

Hartland Elementary School - Substitute teacher for elementary learning support

The administration recommends the Board of School Directors appoint Ms. Jessica Kindon to the position of high school learning support teacher, replacing Cecilia Warthin who has resigned. The compensation for this position should be established at Master's Degree step 2 \$60,325.00, plus a \$400.00 special education stipend for the 2021-2022 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District.

12.f. Recommended Approval of Administrative Assistant for the High School Office - Ms. Beth Stewart

Mr. William August, High School Principal, would like to recommend Ms. Beth Stewart for the position of part-time Administrative Assistant to the High School Office, replacing Erin Ford who has transferred to a new position. Ms. Stewart will be placed on level H-7 within the Classified Agreement for the 2021-2022 school year.

The administration recommends the Board of School Directors approve Ms. Stewart for this position as presented.

12.g. Recommended Intern for the Elementary Summer School Program

Dr. Robyn Euker, Director of Curriculum and Instruction, would like to recommend Ms. Haleigh Snyder for the position of intern for the 2021 Elementary Summer School Program.

The administration recommends the Board of School Directors approve Ms. Snyder as a paid elementary intern for summer school as presented.

12.h. Recommended Wellness Committee Members

Dr. Robyn Euker, Director of Curriculum and Instruction, would like to recommend the following individuals for the Wellness Committee starting with the 2021 - 2022 school term:

Jennifer Warner

Melissa Sheffer

The administration recommends the Board of School Directors approve the above listed individuals for the Wellness Committee as presented to replace vacancies by Kimberly Shinham and Judy Breneman who are retiring.

12.i. Resignation - Middle School Team Leader

Mr. Brad Fry has submitted his resignation from the position of Middle School Team Leader effective the end of the 2020-2021 school term.

The administration recommends the Board of School Directors approve Mr. Fry's resignation as presented.

12.j. Resignation of Elementary Special Education Teacher - Ms. Amelia Blanton

Ms. Amelia Blanton has submitted her resignation for the position of Elementary Special Education Teacher at Oak Flat Elementary School effective June 11, 2021.

The administration recommends the Board of School Directors approve Ms. Blanton's resignation as presented.

12.k. Resignation of Intensive Learning Support Aide at Newville Elementary School - Ms. Pamela Luszik

Ms. Pamela Luszik has submitted her resignation from the position of Intensive Learning Support Aide at Newville Elementary School effective June 10, 2021.

The administration recommends the Board of School Directors approve Ms. Luszik's resignation as presented.

12.l. Recommended Approval for Lifeguards

Collin Roberts

Nicholas Egger

Mason Palmer

Mattea Penner

Alexis Clouse

Cace Oburn

Marlee Johnson

The administration recommends the Board of School Directors approve the above list of names to serve as lifeguards as presented.

12.m. Recommended Approval of Custodial Positions and Transfers

Ms. Cheri Frank, Coordinator of Custodial Services, is requesting the custodial transfers listed below:

John Weller transfer from part-time at Middle School to part-time at Mount Rock Elementary with no change in hourly rate of pay.

Niki Hamilton transfer from part-time at Oak Flat Elementary to part-time at the High School with no change in hourly rate of pay.

David Kinzler transfer from part-time at Oak Flat Elementary to full-time at Oak Flat Elementary with no change in hourly rate of pay.

Ms. Cheri Frank, Coordinator of Custodial Services, is recommending the individuals listed below to serve in the following custodial positions:

Cathy Hair part-time position at Middle School at a starting rate of \$14.30 per hour.

Missy Seiders full-time position at Mount Rock elementary at a starting rate of \$14.30 per hour.

The administration recommends the Board of School Directors approve the custodial transfers and new hires as presented.

12.n. Volunteer Coaching Appointment

Mr. Joe Sinkovich, Athletic Director, would like to recommend Ms. Amy Davidson as a volunteer coach for the Girls' Basketball Team.

The administration recommends the Board of School Directors approve Amy Davidson as a volunteer coach as presented.

12.o. Recommended Coaching Appointments

Mr. Joe Sinkovich, Athletic Director, would like to recommend the following individuals for coaching positions:

Robert Smetana - Assistant Coach for Varsity Girls' Basketball

Dwayne Kepner - Assistant Coach for Varsity Girls' Basketball

The administration recommends the Board of School Directors approve the individuals listed above for coaching positions as presented.

12.p. Resignation - Middle School Team Leader

Ms. Laura Shambaugh has submitted her resignation from the position of Middle School Arts Team Leader.

The administration recommends the Board of School Directors accept Ms. Shambaugh's resignation as presented.

13. New Business - Actions Items

13.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Casey Barwin	\$3,096.00
Courtney Benson	\$3,240.00
Erin Bishop	\$1,980.00
Amy Craig	\$ 450.00
Tessa Lindsay	\$1,548.00
Caitlin Steinly	\$1,548.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

13.b. Recommended Approval for Building Utilization Request - Big Spring Boys' Soccer

Mr. Scott Anderson, Soccer Coach, is requesting to utilize the high school soccer field for a spring league soccer game on June 6, 2021. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Anderson's request to utilize the high school soccer field as presented.

13.c. Recommended Approval of Guidelines of Medical Standing Orders, Medical Standing Orders for Opioid Overdose and TB Test Administration

The District's guidelines for medical standing orders, medical standing orders for opioid overdose, and TB test administration have been reviewed and approved by the Administration, District School Nurses and Dr. Darryl Guistwite, School Physician. A copy of the documents have been included with the agenda.

The administration recommends the Board of School Directors approve the guidelines for the medical standing orders for the 2021-2022 school year, as presented.

13.d. Recommended Approval for Contracted Services of the School Physician

2020-2021

\$14.80 per student exam and a retainer rate for the 2020-2021 school year \$1,000.00

2021-2022

\$15.10 per student exam and a retainer rate for the 2021-2022 school year \$1,000.00

The administration recommends that the Board of School Directors appoint Dr. Darryl Guistwite as the school physician for student examinations for the 2020-2021 school year at a per student physical examination rate of \$14.80 as well as the 2021-2022 school year at a per student physical examination rate of \$15.10. The administration also recommends that the Board of School Directors approve Dr. Guistwite's request for a retainer rate of \$1,000.00 for the 2020-2021 school year and 2021-2022 school year.

13.e. Recommended Approval for the Vista School ESY Services Contract

The administration reviewed the Extended School Year Educational Services Contract with the Vista School and would like to recommend approval from the Board of School Directors. The Vista School operates a private academic school, licensed by the Pennsylvania Department of Education. The agreement is to assist BSSD in providing educational services to students with disabilities.

13.f. Recommended Approval for Building Utilization Request - Big Spring Midget Football

Ms. Ellie Paulus, Representative for Big Spring Midget Football is requesting to utilize the old baseball field and stadium for the purpose of football practice between August and October and football games on August 29, September 5, October 3, and October 17, 2021. Because the request involves Sunday's, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Paulus' request to utilize the old baseball field and stadium as presented.

13.g. High School World Language Trip to Spain

Megan Anderson, Laura LaRose, and Ashley Oldham, High School World Language Teachers, are requesting permission to plan a trip to Spain for Big Spring High School students to tentatively travel in June, 2023. A detailed travel itinerary will be submitted to the Board of School Directors for review once completed by staff.

The administration recommends the Board of School Directors grant Mrs. Anderson, Mrs. LaRose, and Mrs. Oldham approval to explore travel opportunities for Big Spring High School Students to travel in June 2023, pending approval of a detailed travel itinerary when complete.

13.h. Voting Delegate for the 2021 PSBA Delegate Assembly

The Pennsylvania School Boards Association requests that the Board of School Directors for each PSBA member school district notify PSBA of the name of each school district's voting delegate for the October 23, 2021 PSBA Delegate Assembly, 2021.

The administration recommends the Board of School Directors designate Frank Myers, Board Member, to serve as Big Spring School District's Voting Delegate for the October 23, 2021 PSBA Delegate Assembly.

13.i. Merakey Agreement for 2021-2022

Mr. William Gillet, Director of Student Services, received and reviewed the proposed Merakey Agreement for the 2021 - 2022 school term. Merakey is a private academic school, licensed by the Pennsylvania Department of Education. The agreement is to assist BSSD in providing educational services to students with autism and/or emotional disturbance.

The administration recommends the Board of School Directors approve the Merakey Agreement for 2021-2022 as presented and authorizes the administration to sign the appropriate documents and submit payment.

13.j. Approve Cap Tax Agreement

This concludes the suit the District brought against CapTax (with Carlisle & South Middleton) when we were forced into the Cumberland County Tax Bureau as part of Act 32 of 2008. (see 2010-CAPTAX-note attached) When the districts left CapTax, they received no payment for their share of the equity. The Solicitor's note (attached) recommends Board approval in June in preparation for signing of the final agreements and receipt of the check.

[Link to Agreement](#)

The administration recommends the Board of School Directors approve the agreement as presented.

13.k. Approve Transportation Agreement With Deitch Busing

The contract with Deitch Buses, Inc. is up this year. Working with Deitch, the administration and the Solicitor, we've made several changes (highlighted in yellow) to accommodate the recent emergency declarations, the pandemic and a few operational changes.

[Link to Agreement](#) (draft)

The administration recommends the Board of School Directors approve the agreement as presented and sign the agreement upon final Solicitor review.

13.l. Recommended Approval of a Resolution

The Resolution is to approve and authorize the Superintendent, Dr. Richard W. Fry to sign all contracts, agreements, grants and/or licenses regarding information from the Pennsylvania Department of Education and consents to the use of electronic signatures through June 30, 2021.

The administration recommends the Board of School Directors approve the Resolution to approve and authorize Dr. Richard W. Fry to sign all contracts, agreements, grants and/or licenses regarding information from the Pennsylvania Department of Education and consents to the use of electronic signatures through June 30, 2021, as presented.

13.m. Recommended Approval of a Resolution

The Resolution is to approve and authorize the Superintendent, Dr. Kevin C. Roberts, Jr. to sign all contracts, agreements, grants and/or licenses regarding information from the Pennsylvania Department of Education and consents to the use of electronic signatures beginning July 1, 2021.

The administration recommends the Board of School Directors approve the Resolution to approve and authorize Dr. Kevin C. Roberts, Jr. to sign all contracts, agreements, grants and/or licenses regarding information from the Pennsylvania Department of Education and consents to the use of electronic signatures beginning July 1, 2021, as presented.

13.n. ESSER II Agreement

The administration has received and reviewed the Elementary and Secondary School Emergency Relief (ESSER II) Program under the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act which offers a grant to defray program costs incurred from March 13, 2020 to September 30, 2023. A copy of the ESSER II Agreement is attached.

The administration recommends the Board of School Directors approve the ESSER II Agreement as presented.

13.o. Approve Service Agreements And Capital Reserve Fund Payment

The administration reviewed the following agreements and invoices for services for the 2021/22 school year. Google Workspace provides a collection of cloud storage, productivity and collaboration tools used by all employees & students. Adobe Cloud is a collection of creative apps and services for photography, design, video, and web sites. Raptor is the visitor management program that screens and tracks all visitors when entering school buildings and alerts administration and staff of custody violations and sex offenders. Blackboard provides a suite of tools to manage the district website and the mass notifications system to communicate with families and staff. Go Guardian provides the teachers with a tool to manage the student devices during class time and contains filtering to identify students who are at risk of suicide or possible harm to others through threats, violence, and bullying. Navigate Prepared provides a suite of preparedness and emergency action & coordination tools for all employees. The last items is an invoice from Barton for the HS Boiler Project to be paid from Capital Project Reserve Fund.

The administration recommends the Board of School Directors approve the agreements, invoices and proposal as presented and authorize the administration to sign the appropriate documents and submit payments as shown.

<u>Vendor</u>	<u>Services</u>	<u>Length</u>	<u>Cost/Yr</u>
Amplified IT	Google Workspace for Education – G Suite Enterprise	1	\$7,536.00
Gov Connection	Adobe Creative Cloud Enterprise	1	\$12,300.00
Raptor Technologies	Raptor Visitor Management System – 5 Buildings	2	\$2,825.00
Blackboard Inc	Blackboard Community Engagement (Website, Connect, App)	3	\$13,900.00
GoGuardian	GoGuardian Teacher, GoGuardian Admin	1	\$14,760.00
Navigate360, LLC	Navigate Prepared – 5 Buildings	1	\$2,500.00
Barton Assoc Inc.	Invoice - Engineering Services for HS Boiler	1	1,049.28
Roofing Res, Inc.	Roof Assessment & Infrared Survey	1	9,950.00

13.p. Recommended Approval of Agreement with Care Solace

Dr. Abigail Leonard, Supervisor of Ancillary Services, has reviewed a proposed Service Agreement with Care Solace. Care Solace provides a web-based navigation system to assist its school district clients and the districts' students and parents in locating and connecting with mental health treatment providers. A copy of the agreement is included with the agenda.

The administration recommends the Board of School Directors approve the Service Agreement with Care Solace as presented and sign the agreement upon final solicitor review.

14. New Business - Information Item

14.a. Tenure Status Recommendation

The following professional employee has completed the required years of service as a temporary professional employee and has earned tenure based on satisfactory performance: Jana Barrick

Additional information regarding the professional employee has been prepared by Mrs. Clarissa Nace, Middle School Principal.

14.b. PSBA Charter Task Force Report

PSBA recently completed a report on Charter Schools in Pennsylvania and the inequities that exist with other public schools. [Link to Report.](#)

14.c. Acknowledgement of Donation

The administration accepted a generous donation from Darren and Bethann Sellers of Netherby Lane, Carlisle for the High School MDS Classroom. Included were:

1. Evolv Easy Stand stander with tray
2. Up 'n Free walker by Easy Walking
3. Crocodile walker R82 w/ arm prompts
4. Rifton R130 youth tricycle with basket & large seat
5. Lightening Stroller w/ head rest & foot pedals by Stealth Mobility
6. Permamobil C300 power wheelchair

15. Discussion Item

16. Future Board Agenda Items

17. Board Reports

17.a. District Improvement Committee - Mr. Over, Mr. Myers

17.b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers

17.c. Vocational-Technical School - Mr. Piper, Mr. Wardle

17.d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over

17.e. Finance Committee - Mr. Deihl, Mr. Piper, Ms. Hurley, Mr. Gutshall

17.f. South Central Trust - Mr. Deihl

17.g. Capital Area Intermediate Unit - Mr. Swanson

17.h. Tax Collection Committee - Mr. Swanson

17.i. Future Board Agenda Items

17.j. Superintendent's Report

May Monthly Enrollment Report

18. Meeting Closing

18.a. Business from the Floor

18.b. Public Comment Regarding Future Board Agenda Items

18.c. Adjournment

Meeting adjourned at _____ PM, **Monday, June 7, 2021.**

Next scheduled meeting is: **Monday June 21, 2021.**